

# ST. KEVIN'S COLLEGE

Derryree,  
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BT92 OLA.

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Mr. G. Kelly  
*Principal*

Mrs. E. MacDonald  
*Vice Principal*

Dear Parent/Guardian

## The SIMS Parent App – easy access to important school information

We have a convenient new way to share information with you about your child's school life. You can now access our parent app and website from a smartphone, tablet or PC – anytime, anywhere.

What will you find in the **SIMS Parent App**:

- Important information such as attendance, behaviour, and achievements
- School term, inset dates and contact details available at the click of a button
- Access your child's school report
- Receive notifications to remind you about important information such as key dates for your diary
- Access to update your contact details, so we always have the most up-to-date information in case of emergency
- If you have more than one child at school, you'll have access to information for all your children, from the same app.

The information that you receive through the app will help you to stay up-to-date with your child's school life as well as support your child's development and progress.

## Getting started with the SIMS Parent app

1. We will send you an activation email, simply click on the link from your tablet, PC or smartphone to activate your account. The email will be sent to the address you gave us when your child was admitted to Saint Kevin's College and which is held on our system.
2. You can then login using your normal **Facebook, Twitter, Google** or **Microsoft** username and password. **If you do not already have one of these accounts, you will need to set it up to register the Parent App.** When you are logging in for the first time, please make sure all your browser windows are closed.
3. From your smartphone or tablet, download the app from the Google Play or Apple App store - search for **SIMS Parent**.
4. From a PC or Windows phone, login online at [www.sims-parent.co.uk](http://www.sims-parent.co.uk)
5. [If you have any problems accessing the App please contact Claire Maguire on 02867721417 or cmaquire275@c2kni.net.](mailto:cmaquire275@c2kni.net)

Please note that your activation email is unique to you and should not be used by anyone else. If you require an additional login then please contact your school. Your activation email will expire after three months if it is not used, please contact your school if you require a replacement after this date.

If you wish to sign up for this service, please sign and agree to the **SIMS Parent App Acceptable Use Policy** and complete the attached **Parental Access Request Form**. We require **your signature and details on the parental access request form** for your account to be activated. If both parents require access we need **BOTH** signatures. Please note this App will not be available to parents of Year 8's until 30<sup>th</sup> August 2021.

Yours sincerely,

Mr G Kelly  
Principal

**Saint Kevin's College**  
**SIMS Parent App**  
**Parental Access Request Form**

*I, the person with parental responsibility, request a login to access the Saint Kevin's College SIMS Parent App.*

<i>Name of Parent/s Or Guardian</i>	<i>Mother/Guardian</i>	<i>Father/Guardian</i>
<i>E-Mail Address (Required)</i>		
<i>Telephone Number</i>	<i>Landline</i>	<i>Landline</i>
	<i>Mobile</i>	<i>Mobile</i>

*I confirm that I have parental responsibility for the children listed below*

<i>Name of student</i>		<i>Date Of Birth</i>		<i>Form Class</i>	
<i>Name of student</i>		<i>Date Of birth</i>		<i>Form Class</i>	
<i>Name of student</i>		<i>Date Of Birth</i>		<i>Form Class</i>	
<i>Name of Student</i>		<i>Date Of Birth</i>		<i>Form Class</i>	

***I have read and accept the terms and conditions of the Acceptable use policy which is included in order to access the SIMS Parent App -***

*Mother's/Guardian's signature* \_\_\_\_\_

*Date* \_\_\_\_\_

*Father's/Guardian's signature* \_\_\_\_\_

*Date* \_\_\_\_\_

***Please note: For both parents to have access, we require 2 signatures above***

**Please complete and return on the ASAP.**