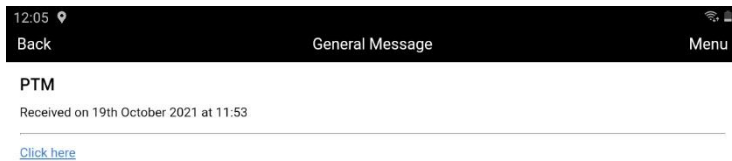


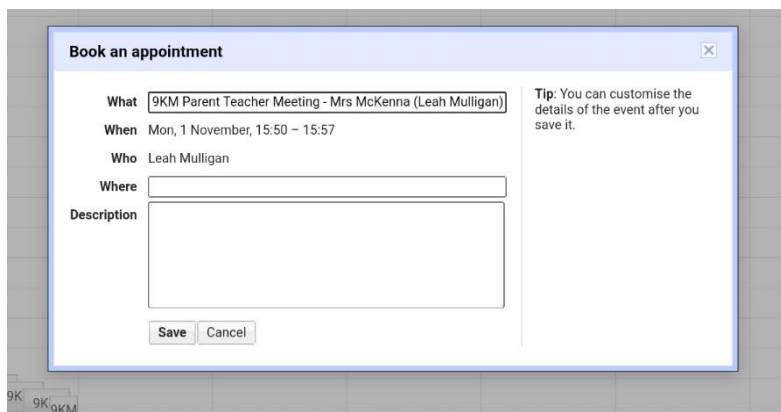
# Booking a Parent Teacher Meeting Appointment

Parents will receive a message on the SIMS Parent App –

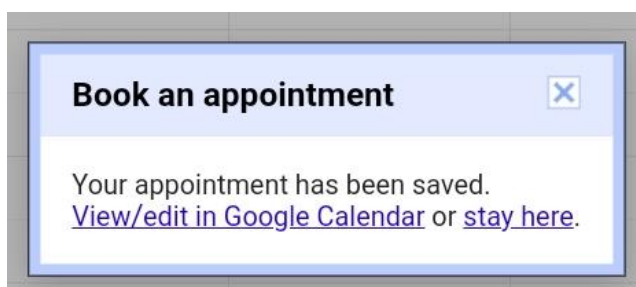


Click on the link enclosed and you will be brought to the Appointment Calendar for your child's Parent Teacher Meeting.

Please ensure you scroll to the Date the Parent Teacher Meeting is taking place and then click on a time slot that suits you.>



^Your name will be pre-filled from your Google Account or you can add it into the description and click Save.



< You will get a confirmation message